

## **Information on Subscribing to North Dakota Court System Bulk Data**

Access to court records is governed by North Dakota Supreme Court Administrative Rule 41. Bulk distribution of publicly accessible information is permitted under Section 4(c) of that rule. Section 3(d) of that rule allows the court to charge for bulk data. North Dakota Court System sells bulk data through an annual subscription that runs from January through December, at a current rate of \$4,200/ year, pro-rated at the equivalent rate of \$350/month for subscriptions purchased after January 1st. Payment in advance of receipt of the data is required.

Access to birthdate, street address and social security number information is only allowed if the party certifies that the data will be used for legitimate purposes as permitted by law and also certifies compliance with laws governing the security of protected information. These laws include the Federal Fair Credit Reporting Act, the Gramm Leach Bliley Act, the USA Patriot Act, and the Driver's Protection Act.

A condition of sale of bulk data is that every entity purchasing the data must provide a copy of their Certificate of Insurance issued by their insurance carrier as proof that they are insured for not less than one million dollars for each liability occurrence and two million dollars in general aggregate insurance (see Section X of the Bulk Data Access Agreement below).

Subscribers to North Dakota Court System Bulk Data are prohibited from reselling the data in bulk format and from using the data for commercial solicitation of individuals.

The Court disseminates the bulk data through the use of a website and a valid user-id and password. The Court will provide a valid user-id and password that will allow the entity to retrieve two Comma-Separated Values (CSV) files that have been zipped and stored on a Court server. The monthly files contain every public case (as of that date) back to the beginning of when the Court started to keep electronic records (early 1990's). One of the files includes criminal case data and the other includes civil case data. Since the extracts are done on the first of the month only, a subscriber must conduct individual record searches on the Court's public website to obtain any recent data that may have occurred after the first of the month.