




State of North Dakota

OFFICE OF STATE COURT ADMINISTRATOR

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TO: Firms and Individuals Qualified to Sell, Install, and Maintain Redaction Software

FROM: John Tassava, Director of Technology 

SUBJECT: Request for Information (RFI) – Redaction Software

DATE: March 25, 2021

The North Dakota Court System has issued a Request for Information to determine the feasibility and costs to implement redaction software for the court's documents. Vendors responding to this RFI should carefully consider the needs of the software to work on documents stored within the current court's case management software.

The complete RFI, and amendments to the RFI, schedule of events, and other RFI related information can be retrieved from the following website: <https://www.ndcourts.gov/court-administration/finance/request-for-proposals>. Vendors are encouraged to visit the website often to check for updated information related to the RFI.

Deadline to Respond

All vendor communications related to this RFI and all proposals must be submitted to the State Court Administration office attention John Tassava, Director of Technology at the address listed in the RFI. The deadline to submit a proposal in response to the RFI is 5:00 pm central time, April 15th, 2021

Timelines for Project Start and Finish

The expected start date to install and implement the redaction software is unknown. The North Dakota Court System intends to use the information received from responses to the RFI to develop a budget request and potential project timeline.

Confidentiality Warning

Vendors should note that the RFI is being issued by a governmental entity. All contents of proposals, including the cost proposal and final contract for the project, become publicly accessible documents once the bid is awarded. **Any vendor requesting that access to proprietary information be restricted must make the request in a letter submitted separately from their proposal.** The letter must describe the type of information to be restricted and the business reason restriction is desired. Vendors will be notified if their request to restrict information is denied and will be given an opportunity to withdraw or modify their proposal.